

Office of Court Compliance

Room 370 City Hall
Philadelphia, PA 19107
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For Official Use Only - Bar Code

**First Judicial District of Pennsylvania
Office of Court Compliance
Payment Plan Conference/ Probation Intake
All Conferences Are Recorded for Quality Control Purposes**

Commonwealth v _____ -51-CR- _____ - _____

a/k/a: _____ DOB: _____ PP #: _____

Based on Defendant's Net Income of \$ _____ per month, I have entered a Payment Plan/Modified an Existing Payment Plan, for the payment of court costs, fees, fines and restitution owed by the Defendant as follows:

Payment Plan Number: _____ Balance: \$ _____ Monthly Payment: \$ _____

Defendant has paid the sum of \$ _____ today and is therefore in compliance with the above Payment Plan. Defendant must pay the sum of \$ _____ every month on the _____ day of the month to remain in compliance with the Payment Plan.

The first payment is due on ____/____/____ and if Defendant makes that payment, Defendant will be in compliance with the above Payment Plan. Defendant must pay the sum of \$ _____ every month on the _____ day of the month to remain in compliance with the Payment Plan.

The Defendant has no income. Payment is deferred for _____ days. Conference is rescheduled for _____ in Room 378 City Hall, Philadelphia, PA 19107 at _____ AM/PM. No further notice will be provided.

THE FOLLOWING PARTICIPANT ACCOUNTS HAVE BEEN MERGED:

Date

Name of Compliance Officer

Signature of Compliance Officer

I ACKNOWLEDGE RECEIPT OF A COPY OF THIS PAYMENT PLAN ENTRY/MODIFICATION

I understand that if I do not make the required payments my case will be referred to a private collection agency. If referred, I will be charged a collection fee, in addition to the amount you owe, of 25 %. Upon referral, I must send all future payments to the private collection agency and not to the FJD, and 25% of each payment I make will be paid to the private collection agency.

I also understand and agree that I will not withhold financial information from the Court and will notify the Office of Court Compliance in writing within 10 days in the event of a change in my address, job status or income. Finally, if I have the financial ability to pay, a contempt hearing or violation of probation hearing may be scheduled by the Court and I may be found in contempt of court.

Date

Name of Defendant

Signature of Defendant

WHERE TO MAKE PAYMENTS

By Mail:
Office of Court Compliance
370 City Hall
Philadelphia, PA 19107
(215) 683-7999

Online ePay:
<http://uisportal.pacourts.us/ePay/>

Mail or In-Person Payment Must Be By:
Cash, Credit/Debit, Check or Money Order
Payable to: First Judicial District of PA

In Person
Justice Stout Center
1301 Filbert Street (Basement)
Philadelphia, PA 19107

*The automatic payment from your checking or savings account is recommended.
See "ACH Payment Authorization" form at <http://courts.phila.gov/forms>*